

**AGENDA
BOARD MEETING
KOKOMO-HOWARD COUNTY PUBLIC LIBRARY
KHCPL MAIN
TUESDAY, JANUARY 21, 2025**

*Public/staff may access the meeting via Zoom by following this link: <https://khcpl-org.zoom.us/j/89112148698>

Meeting ID: 891 1214 8698 One tap mobile +19292056099,89112148698# US (New York)

Dial by your location +1 312 626 6799 US (Chicago)

4:30 **Call to Order**

p.m.

4:30 **Audience Comments** Information

Audience Note: If you desire to speak to the board, please read and complete the public comments sheet at the sign-in table, then give it to Administrative Assistant Ginger Hanny prior to the board meeting.

4:32 **Consent Agenda** Action

A. Minutes of December Meeting

B. December Statistical Report

C. December 10 – December 31, 2024 Appropriations; January 1 – January 13, 2025 Appropriations

D. December Financial Report

E. December 10 – December 31, 2024 Allowance of Claims; January 1 – January 13, 2025 Allowance of Claims

F. Personnel Changes:

Ending Employment – Nina Music, Head Custodian

Change in Position – Emma Watson, from Children’s Substitute to Children’s Clerk

Chloe Bales, from Children’s Clerk to Children’s Program Assistant

Board Members: Detailed information on all consent agenda items is included in the board meeting packets, unless noted otherwise. If you have any questions about any agenda items as you prepare for the meeting, please notify administrative personnel.

4:35 Election of 2025 Officers: President, Vice President, Secretary, and Treasurer
 Appointment to Park Board Action

New Business

4:40 User Fees Policy Action

4:45 Circulation Policy Action

4:50 Affirmation of Internal Controls Action

4:55 Board Member Ethics Statement Form Action

5:00 Other New Business

5:02 **Director’s Comments**

5:05 **Adjournment of Regular Meeting to Board of Finance Meeting/Call to Order of Board of Finance –**
 Rita Bates, Treasurer

A. Election of Officers: President, Vice President, Secretary, and Treasurer Action

B. Financial Report (see report)	Information
C. 2024 Operating Fund Analysis (see report)	Information
D. Interest Income Report (see report)	Information
E. Report of Investments (see report)	Information
F. Cancellation of Old Outstanding Checks (see report)	Action
G. Resolution to Encumber Operating Funds (see report)	Action
H. Approval to Advertise for Tax Anticipation Warrants	Action
I. Approval to Request Advance Draws	Action
J. Approval to Place Legal Advertisements in the <i>Kokomo Tribune</i>	Action